

Visitor Engagement

Volunteer Position Description



Program Supervisor

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conestee
NATURE PRESERVE

Position Description

Engagement volunteers play a pivotal role in enhancing the visitor experience, fostering a welcoming environment, and promoting the Preserve's offerings.

Duties

- Welcome visitors at the main entrance and other key points.
- Answer questions and provide guidance on trails, programs, and the Preserve's mission.
- Operate the gift shop: manage sales, restock inventory, and promote merchandise.
- Tabling at events to promote CNP and our programs.
- Gather visitor feedback for improvement.

Requirements

- Friendly demeanor and excellent communication skills.
- Familiarity with CNP's offerings, trails, and mission.
- All volunteers must complete a background check before working with visitors.
- Provide your own appropriate outdoor clothing and gear.
- Wear the issued volunteer badge while on duty.
- Report volunteer service hours through the online reporting system.

Time Commitment

- Volunteer shifts are determined based on the Preserve's needs and volunteer availability.

Benefits

- Play a key role in preserving unique ecosystems.
- Work closely with nature and deepen your ecological knowledge.
- Engage with a community passionate about habitat preservation.
- Share experiences with CNP visitors and staff.
- Enjoy a 10% discount at our gift shop.
- Earn milestone rewards based on hours volunteered.
- Enjoy volunteer recognition events.

Next Steps

1. Submit an Application

Visit conesteepereserve.org/volunteer to submit an application.

2. Brief interview with our team

Our team will review your application and a program supervisor will contact you to conduct a brief interview. Please be patient as you wait to hear from us.

3. Background Check

All volunteers are subject to a background check. Our background check partner, Checkr, will send you a link to submit information. Please help us offset the cost of the check by making a \$22.99 donation.

4. Orientation

All volunteers will participate in our brief, virtual orientation to familiarize themselves with the Preserve's history, our policies and procedures, and our volunteer tracking software.

5. Program-specific Training

In addition to a general volunteer orientation, volunteers receive hands-on training for their specific role. Your program supervisor will coordinate your training.

6. Start Volunteering!

Questions?

If you have additional questions, please reach out to Ben Stansell, our volunteer coordinator, at ben@conesteepereserve.org.



Office: 480 Conestee Road, Greenville, SC
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